



# IDEAS FOR CREATIVE REUSE

## Uploading Instructions

I have created an drop box on Box.net to accept uploaded submissions for 1000 Ideas for Creative Reuse. Please read the size and format instructions on the call for entries.

### Step 1 - Log in to [www.box.net](http://www.box.net)

**User Name:** creativereuse

**Password:** reuse

### Step 2 - Create a Folder

Create a folder with your name on it.

### Step 3 - Upload files

Please upload as many entries as you would like. Every entry must be properly labeled. You must also accompany your upload with an image list (Microsoft Word or PDF) containing:

- Your Name
- Title of Work
- Year
- Email Address
- Dimensions
- Materials Used

### Step 4 - Scan, Fax or mail Grant of Rights Form

Finally, scan and upload the grant of rights form. If you are unable to scan your grant of rights form, you may fax it using the cover sheet available on [www.creativereuse.com](http://www.creativereuse.com) or you may send it via USPS to:

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